

Board Meeting In-Person Participation Policy

The most effective way to conduct the business of NSBAR and ensure the most significant participation of Board members is to have all Officers and Directors attend Board meetings in-person if possible. NOTE: residence outside of the state exempts you from this policy.

It is acknowledged there will be circumstances that result in a Board member not being able to attend in-person. The intention of this policy is to reserve those instances when one attends via Zoom to exceptional circumstances.

If you cannot attend a Board meeting in-person, you **MUST:**

- Contact Rachael before the end of business on the Tuesday preceding the scheduled meeting.
- Let her know why you cannot attend in-person.
- Rachael is merely collecting the reasons given for not attending in-person. She will not judge whether a reason is “good enough”. She will provide the reasons specified by Board members when requested by the President or CEO.
- Should there be repeated instances when a Board member does not attend or attends remotely, at the discretion of the President the matter may be brought to the Executive Committee for further action.

Please note: the member’s camera will be on with the member present throughout all Board meetings.

NSBAR’s Board of Directors meets eleven times/year, usually on the fourth Thursday of the month except for November and December. Due to the holidays, there is one early December meeting rather than the late November or December meetings (hence, eleven instead of twelve meetings annually).

By setting out a clear meeting schedule in advance, leadership is giving everyone the opportunity to reasonably plan to attend in-person. NSBAR has also taken the step of placing calendar reservations on the Board Members’ calendars so they are all notified of the meetings without having to accept calendar invites. These reservations are placed on each individual calendar at the beginning of the fiscal year (Board term) to help the Officers and Directors schedule appointments around Board meetings.