



# 45-DAY PERMIT SPONSOR CARD

Illinois Department of Financial and Professional Regulation - Division of Real Estate  
320 West Washington Street, 3rd Floor  
Springfield, Illinois 62786  
Real Estate Licensing - Phone: (800) 560-6420 Fax: (217) 782-3390

- If you will be self-sponsored you must complete the 45-day permit on your own behalf.
- This form must be submitted within 24 hours of issuance of a sponsor card in order to apply for licensure as a broker, managing broker, or leasing agent.
- In order to change your sponsoring broker, you must submit: (1) this form; (2) the \$25 fee made payable to IDFPR by check or money order; and (3) your original terminated license or an affidavit explaining why the original terminated license is unavailable.
- Return this form to the above address.
- Retain a copy for the employee and a separate copy for the sponsoring broker.

## EMPLOYEE INFORMATION

*Employee's individual address must be different from the sponsoring broker's address, unless you are a self sponsored managing broker with an authorized office at your residence as set forth in 68 Ill. Admin Code 1450.610.*

Today's Date:			License No.:		
*Legal Name:			Social Security No.:		
Mailing Address:			Diminutive/Nickname:		
City, County, State, Zip Code:					
Telephone Number:			E-mail Address:		
<input type="checkbox"/> Managing Broker		<input type="checkbox"/> Broker		<input type="checkbox"/> Leasing Agent	

## SPONSORING BROKER INFORMATION

Sponsoring Broker Name:	
Sponsoring Broker D/B/A (if applicable):	Sponsoring Broker License No.:
<i>Must be registered/certified with appropriate entity &amp; filed with Department.</i>	
Mailing Address:	
City, County, State, Zip Code:	
Telephone Number:	Managing Broker License No.:
Managing Broker Name:	Managing Broker Signature:

\*I fully understand that my Real Estate License will appear as my legal name and that all CE credits must be issued under my legal name as it appears on my Real Estate License. License will be mailed to the sponsoring office.